

(d) The uniform, except underwear, will be issued from the Department and shall be worn as prescribed at all times except on leaves of absence and furloughs or by proper authority.

(e) Gratuities: No gratuity or reward shall be accepted individually or collectively by the members of the Department except by written permission of the Superintendent who may direct its acceptance for the benefit of the Department or for some charitable purpose or institution.

(f) Gambling: Gambling in any form is strictly forbidden, and borrowing or lending money or equipment between members of the Department will not be tolerated.

(g) Canteens: Canteens in each Troop will be allowed subject to the approval of the Commanding Officer who shall direct the use of funds derived therefrom. No alcoholic beverages will be sold.

(h) Transportation: Transportation will be furnished the officers and enlisted men in the proper performance of their duty while on detached service. The troopers' horses shall be used for transportation in all cases except in emergency or as otherwise ordered.

(i) Detached Service: Detached service shall be by roster.

(j) Correspondence: All correspondence shall be by mail; telegraph and telephone shall be used only where time is a factor for consideration and only on official business. All correspondence shall conform to military models and pass through military channels.

(k) Property returns: Property returns shall be rendered on the first day of July and the first day of January each year or oftener at the discretion of the Superintendent.

(l) All records, transactions and accounting shall be prepared at each troop headquarters and forwarded to the office of the Superintendent as directed.

5. (a) Reports of all investigations of crime, apprehension of criminals, movements of troops or special duties on detached service in connection with the work of the Department shall conform as far as possible to the order specified in Appendix 3, Field Service Regulations, U. S. A., 1914.

(b) No information of any character pertaining to the organization or its work will be given out for publication either directly or indirectly, except by authority of the Superintendent.

By order of

MAJOR GEORGE F. CHANDLER,
Superintendent.

CAPTAIN GEORGE P. DUTTON,
Captain Deputy.